

East Central Colorado RC&D Inc.
Executive Council Minutes
December 3, 2009

The ECC RC&D Executive council meeting was called to order at 1:08 pm following a potluck lunch at the Hugo USDA Service Center Conference meeting room. Richard Sears, Vice Chair called the meeting to order, followed by the pledge of allegiance. Council members in attendance were: Richard Sears, Jim Brewer, Ted Lyons, Doris King, Ben Orrell, Henry Schuler and Jerry Allen. Also in attendance were Verna Miller, administrative assistant and Krisi Gay, Coordinator. Absent was Nancy Bogenhagen

The minutes of the Oct. 23, 2009 Teleconference were distributed to all and had been mailed to all members prior to the meeting. Since everyone had read the minutes, Henry moved that we dispense with reading of the minutes, seconded by Jerry.—approved unanimously. Doris moved and Ted seconded that they be approved as mailed. —approved unanimously.

The Treasurers report was handed out to all—Checking account balance \$13, 578.52 and money market \$5,135.07 with an accounts receivable of \$519.50 for reimbursement from the GLCI grant. After review of the financial reports were presented, Henry moved and Doris seconded that the report be approved for filing for future audit.

Old Business: Election of Officers—Ted nominated Richard Sears for President, seconded by Ben. Jim moved that nominations cease and Jerry seconded. All approved-- Richard is new President by acclamation. Ben nominated Jim Brewer for Vice President, Ted seconded the nomination. Jerry moved nominations cease, seconded by Ben. All approved. Jim is Vice President. Ted nominated Doris King for Secretary/Treasurer, seconded by Ben. Jim moved that nominations cease, seconded by Jerry, all approved. Doris is Sec/Treasurer.

The revised Area Plan was distributed and reviewed. The only changes made were to add dates of goals to meet the national criteria. The Vision and Mission Statements were reviewed and discussed. Jim then moved to adopt the Area Plan as revised, seconded by Ben. Motion approved unanimously.

The revised budget was reviewed and Jim suggested a budget format that listed all accounts and showed a three year budget picture, such as the Conservation Districts budget format. Doris and Verna will work on that.

After discussion of funds needed in the coming months, Jim made a motion to move \$10,000 of the money from the checking account to a 1 year CD. Jerry seconded the motion which was approved by all.

After discussion of the need for the Crime Policy Insurance, Doris moved and Jim seconded that it not be paid and to let it lapse at this time.

Ben Orrell volunteered to replace Penny McPherson on the project committee. The committee now consists of Rich Sears, Ted Lyons and Ben Orrell, it will meet as needed.

The Memorandum of Understanding between the ECC RC&D Council and USDA/NRCS was reviewed by all. After review and discussion Jim moved and Ben seconded that it be signed. The council requested creation of an employee evaluation form based upon the Administrative Assistant job description so they will be able to perform an annual evaluation.

There has been no word on the Energy Efficiency Colorado Community Block Grant that was applied for. Kristi did attend the training in Limon on Nov. 11th which was given by the Energy Governors Office. There was discussion on the council sponsoring a grant writing workshop as possible revenue for the council.

New Business:

The 2010 Draft Plan of Work was distributed and reviewed by all. After discussion Henry moved that we accept the plan as drafted with the option to make additions as potential projects developed that meet the area plan. Doris seconded the motion which was approved unanimously.

The Western RC&D Conference will be in Missoula, Montana Jan. 31st – Feb. 3, 2010. None of the council members felt they could attend that conference. If anyone decides they can, they are to let Richard know.

There was a short session of council training on the RC&D Program and their role on the council.

Verna suggested the council have an internal audit as it had not been done for a few years. Doris and Ben volunteered to perform that audit next week. Doris and Ben will decide on a time and do the audit before the end of the year.

A proposed dues letter was presented for the councils review. All felt it was fine to send as presented.

Rich said he would be attending the Colorado League Training in Colorado Springs on Jan. 14th & 15th and encouraged everyone else to try to attend if possible.

Quarterly meeting dates were set for the 4th Thursday in March, June, September and December at 5:30 PM. Teleconferences can be called in-between if needed. It was decided to post these dates on the website along with the meeting minutes, area plan, annual plan, project form, brochure and picture of the council members. Verna will get this update for the website to the web host.

Jim moved and Ted seconded that Richard, Doris and Verna all be on the signature cards at the banks for all the accounts. All approved.

Kristi reported on the projects that had been finalized. Doris moved and Ted seconded that the following projects be recognized as 'completed'. Agate CD 09 NR Matching Grant, Double El CD 09 NR Matching Grant, Flagler CD NR 09 Matching Grant, High Plains/Prairie 09 NR Matching Grant, High Plains/Prairie 2009 Plains Invasives Grant(submitted-not approved), Republican River Weed Mgmt Area Plan-Phase 1, Grazing Lands Conservation Initiative grant. (see Coordinator Report 10/2009-12/2009)

Kristi asked for a volunteer to replace Candace as the Tri-County Bio-fuels Project manager. Doris volunteered as she would be the most involved with it as Sec/Treasurer. Thank You Doris.

The next meeting will be on Thursday, March 25, 2010 at the Hugo Service Center conference room at 5:30 pm.

There being no further business the meeting adjourned at 3:15 pm.

Respectfully submitted

Verna Miller